

AUDIT COMMITTEE TRAINING DAY - 29 MAY 2009

1. SUMMARY

In addressing CIPFA 2004 guidance the Audit Committee decided on the 29th May 2009, to request KPMG LLP, the Councils Internal Audit Partners to facilitate a training day. The purpose of the training day was to support audit committee members and senior management in reviewing the audit committee terms of reference and in developing an annual work and training plan. A subsequent report was produced by KPMG LLP and presented to the Audit Committee for their review on the 18th of September 2009.

2. RECOMMENDATIONS

2.1 The contents of this report are noted and are to be followed up by the Audit Committee.

3. DETAILS

3.1 Attached in Appendix 1, is the Audit Committee meeting agenda which details the issues to be reviewed by the Audit Committee throughout the year.

3.2 Appendix 2 details the additional actions identified from the training day that were not captured in the draft meeting agendas, along with an agreed delivery timetable to ensure that these actions are addressed.

4. CONCLUSION

This report is submitted to the Audit Committee for consideration

5. IMPLICATIONS

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| 5.1 | Policy: | None |
| 5.2 | Financial: | None |
| 5.3 | Personnel: | None |
| 5.4 | Legal: | None |
| 5.5 | Equal Opportunities: | None |

For further information please contact Ian Nisbet of Internal Audit on (01546 604216)